NEKCV Executive Committee Meeting Minutes

Date	Thursday, October 2nd, 2025	Start Time	5:30 PM	Location	on Zoom and at 306 Meadow St., Brighton

Attendance - Executive Committee			
Nick Anzalone	Chuck Burt	Mary Metcalf	Sally Vallat
Brian Machesney	Jeremy Matt	Mike Strait	
Paul Fixx	Tom Fisher	Siobhan Perricone	

Attendance - Governing Board			
Henry Amistadi			

Attendance - Staff			
Christa Shute	Chris Fortuna	Kitty Ufford-Chase	
Richard Azimov	Erik Townsend		

Attendance - Guests			

Time	Item	
5:30	The meeting began with a quorum.	
5:31	Agenda Review: No modifications requested to the agenda.	
5:32	Motion To Approve Draft Minutes For September 24th, 2025.	Motion by Chuck Burt Seconded by Jeremy Matt Passed with no objections
5:33	Motion to enter executive session and discuss Grant Funding and Strategy under the provisions of 1 V.S.A. § 313	Motion by Jeremy Matt Seconded by Brian Machesney Passed with no objections
5:54	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Chuck Burt, and seconded by Siobhan Perricone	
5:58	Motion to authorize Executive Director and Treasurer to conduct certain pre-implementation activities prior to the receipt of the federal BEAD award notification	Motion by Mike Strait Seconded by Siobhan Perricone Passed unanimously by voice vote

Time	Item	
6:00	Motion to accept the de-obligation funds $1239873.46 from Lamoille fibernet and commit to the acceleration of fiber-optic construction in the town of Wolcott.	Motion by Jeremy Matt Seconded by Mary Metcalf Passed unanimously by voice vote
6:02	Chris Fortuna: Discussion on 2026 Budget based on the successful awarding of BEAD. The budget would require revisions if we do not receive BEAD.	
6:07	Motion to enter executive session and discuss potential additions to the budget involving personnel matters under the provisions of 1 V.S.A. § 313	Motion by Mike Strait Seconded by Siobhan Perricone Passed with no objections
6:15	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Siobhan Perricone, and seconded by Chuck Burt	
6:17	Motion to recommend the budget as proposed with the potential additions as discussed to the governing board for consideration on October 25th, 2025.	Motion by Chuck Burt Seconded by Siobhan Perricone Passed unanimously by voice vote
6:20	Motion to amend the procurement policy to incorporate federal changes into the micro purchase limit from $10000 to $15000 and the simplified acquisition limit from $250000 to $300000, with the	Motion by Mike Strait Seconded by Jeremy Matt

TIME	ITEM	
	direction to evaluate the procurement policy changes that may be needed at a future vote.	Passed unanimously by voice vote
6:21	Discussion on by-laws	
6:26	Motion to recommend starting the approval process of the by laws with the governing board.	Motion by Jeremy Matt Seconded by Sally Vallat Passed unanimously by voice vote
6:27	Discussion on mission statement	
6:30	Motion that the exec committee recommend the mission statement option 2 along with the corresponding proposed vision statement to the governing board for adoption at the next governing board meeting.	Motion by Chuck Burt Seconded by Mike Straight Passed unanimously by voice vote
6:31	Further discussion on mission statement and vision statement	
6:40	Motion to amend the previous motion to change the word "for adoption" and replace with "to start the process"	Motion by Chuck Burt Seconded by Siobhan Perricone Passed unanimously by voice vote
6:41	Motion to enter executive session and discuss the metric under the provisions of 1 V.S.A. § 313	Motion by Jeremy Matt

Time	Item	
		Seconded by Siobhan Perricone Passed with no objections
6:53pm	Exited Executive Session No action was taken during executive session except the vote to exit executive session, motioned by Jeremy Matt, and seconded by Siobhan Perricone	
6:54pm	Congratulations to staff who worked on metrics dashboard and Chris Fortuna	
6:55pm	Discussion on Governing Board Meeting October 25 Agenda	
	Motion To Adjourn	Motion by Jeremy Matt Seconded by Chuck Burt Passed with no objections.
6:59	*Meeting Adjourned*	