



CVFIBER GOVERNING BOARD MEETING MINUTES

Virtually on MS Teams
October 31, 2022

Present:

Governing Committee Delegates:

Allen Gilbert (Worcester), David Healy (Calais), Jerry Diamantides (Berlin), Raymond Pelletier (Northfield), Siobhan Perricone (Orange), Henry Amistadi (Duxbury), Jeremy Matt (Plainfield), Linda Gravell (Waterbury), Ted Barnett (Williamstown), John Morris (Marshfield)

Alternate delegates:

Seth O’Brien (Cabot – Alternate), Michael Gray (Woodbury – Alternate)

Others Present:

Jennille Smith (Executive Director), John Walters (Participant), David Mannix (Marshfield Resident)

Town Representation (12/21 towns represented)				
Barre City	Barre Town	Berlin	Cabot	Calais
Absent	Absent	Present	Present	Present
Duxbury	East Montpelier	Elmore	Marshfield	Middlesex
Present	Absent	Absent	Present	Absent
Montpelier	Moretown	Northfield	Orange	Plainfield
Absent	Absent	Present	Present	Present
Roxbury	Waterbury	Washington	Williamstown	Woodbury
Absent	Present	Absent	Present	Present
Worcester				
Present				

Call to order: Board chair, Jerry Diamantides, called the meeting to order at 6:00 PM

Additions or changes to the agenda

- None

Public comment

- None

Construction Contracts, Scopes of Work, and Notices to Proceed

- MOTION (Ray Pelletier, second Linda Gravell) *Whereas CVFiber issued an RFP on 31 May 2022 seeking one or more construction contractors to construct the CVFiber Community Network, and*

Whereas CVFiber received proposals from three qualified contractors by the 30 June proposal deadline, and

Whereas the Governing Board on 12 July 2022 approved the award of construction contracts to one or more contractors subject to successful negotiations with the Executive Committee appointed Negotiating Team, such successfully negotiated contracts as determined by and approved by the Executive Committee, and

Whereas the Executive Committee on 26 October 2022 found that the CVFiber-Eustis Cable Enterprises negotiations had been successful and that it approves the CVFiber-Eustis Master Services Agreement, and

Whereas the Executive Committee recommends that the Governing Board approve the Statement of Work contracts with Eustis Cable Enterprises, SOW 1 and SOW2 in the Calais OLT District, and SOW3 for the construction of the Marshfield OLT platform in the Marshfield OLT District, and SOW4 for the construction of the OLT platform in the Rumney School District.

It is moved that the Governing Board approves the CVFiber-Eustis Cable Enterprises Master Services Agreement and SOW contracts, SOW1, SOW2, SOW3, and SOW4 with Eustis Cable Enterprises, and authorizes the Executive Committee to approve the issuance of Notices to Proceed for this work as and when appropriate. Passed unanimously. Discussion:

- Jerry Diamantides noted that the intent of this is to allow CVFiber to appropriately follow our internal procedures. We also want the Executive Committee to be authorized to provide contractors with Notice to Proceed for some or all of the Scopes of Work as appropriate.
- Allen Gilbert noted that the Rumney School District no longer exists and suggested that the motion be changed to refer to the OLT in Middlesex. Ray Pelletier noted that the OLT isn't even going to be built at the Rumney School, but that all of our maps and documents still refer to this OLT as the "Rumney School" OLT. Jerry Diamantides noted that we will have to work on revising our maps and documents. Allen noted that he was fine with it remaining as-is.

The Chair adjourned the meeting at 6:11

Respectfully Submitted,

Jeremy Matt, Clerk