



CVFIBER EXECUTIVE COMMITTEE MEETING MINUTES

Virtually on MS Teams

July 25, 2022

Present:

Executive Committee Delegates: Jerry Diamantides (Berlin), Raymond Pelletier (Northfield), David Healy (Calais), Chuck Burt (Moretown), Jeremy Matt (Plainfield), Allen Gilbert (Worcester)

Absent: Siobhan Perricone (Orange)

Others Present: Jennille Smith (Executive Director); Laurie Beth Putnam (Treasurer); Linda Gravell (Waterbury)

Call to order: Jerry Diamantides called the meeting to order at 6:31 pm

Additions to the agenda:

- Jerry Diamantides advised some noted actions expected on agenda may be incorrect.

Public comment

- None

Prior Meeting Minutes

- MOTION (Jeremy Matt, second David Healy) to *approve the July 14, 2022 meeting minutes with minor edits proposed by Allen Gilbert (as amended)*. Discussion: Jeremy Matt noted Allen Gilbert had provided a few minor edits and proposed a friendly amendment to accept these changes (David Healy agreed). Passed unanimously.

Pole Applications, Ride-outs, Permits Update

- Jennille Smith provided the following update: Five blocks have been completed with WEC and CTI; applications have been submitted to Green Mountain Power, and application process has been started with Hardwick Electric. Expect WEC make-ready will start approximately August 1st.
- Jerry Diamantides clarified that WEC is not waiting for a check to begin work.
- There was a discussion on parameters of pole replacement and billing.

CUD Mutual Aid

- Jerry Diamantides reported they have been partnering to a degree with neighboring CUDs and are considering taking the concept of mutual aid further as it relates to construction.
- Ray Pelletier advised CUDs could collaborate with each other under a Mutual Aid agreement for disaster recovery, maintenance, materials, storage, construction, and installation. A lot of details would need to be worked out and it was noted VLCT has developed a sample mutual aid agreement that could be helpful.
- Discussion ensued as to the pros and cons of entering into such an agreement and the infrastructure necessary to do so.

Materials Purchase Update

- Jennille Smith provided an update noting NRTC is reviewing data sheets on strand received. They are also working on getting warehousing space in Montpelier and a proposal should be available in the next day or so from their Materials Procurement partner for management of inventory and the warehouse.

Warehousing Lease

- MOTION (Ray Pelletier, second Jeremy Matt) *Whereas the Governing Board approved the expenditure of up to \$10 million for acquisition of materials and establishment of a warehouse as approved by the Executive Committee, and*

Whereas CVFiber has explored availability of warehouses within the District and in collaboration with NEK Broadband, and

Whereas CVFiber has begun receiving materials that it ordered and such materials are arriving at the CVFiber office on Main St Montpelier, and

Whereas a 3-year lease has been negotiated for a 5,000 square foot warehouse off RT 2 at 157 Pioneer Court Montpelier at a rate considered favorable to CVFiber, and

Whereas a storage yard lease has been negotiated for 3/4 acre lot at 125 Granite Shed Ln, Montpelier for the storage of fiber, strand, and other materials at a rate considered favorable to CVFiber,

It is moved that the Executive Committee approves leasing warehouse space at 157 Pioneer Court Montpelier, and a storage yard at 125 Granite Shed Ln, each to be executed by the Governing Board Chair, and to take such additional action as necessary to make the space and storage yard operational, which actions may include, but not be limited to, the installation of racks, outfitting of an office, fencing, management, and such other necessary maintenance and equipment. Discussion: Jerry Diamantides confirmed there are two separate sites that are close to each other. The potential need to add security cameras at the facilities also addressed.

Passed unanimously.

Construction RFP Update & Business Plan Review

- Jerry Diamantides advised they have spoken with four responders to their Construction RFP and requested entering executive session to discuss further as it relates to contracting.
- Ray Pelletier advised executive session was also necessary for the Business Plan Review discussion.
- MOTION (Ray Pelletier, second Jeremy Matt) *Move that we enter executive session to discuss records that are confidential pursuant to 1 V.S.A. § 313(a)(6), specifically Construction and Business Planning that relate to our strategic planning, inviting Laurie Beth Putnam, Jennille Smith, and Linda Gravell included as persons who may have relevant information per 1 V.S.A. § 313(b).* No discussion. Passed unanimously.
 - Enter: 7:05
 - Exit: 7:44
- No action came out of executive session

Adjourn

- Adjourned at 7:45 pm.

Respectfully submitted,

Nancy Chartrand, Central Vermont Regional Planning Commission

Attachment 1: Bills to Pay