

CVFiber seeks Treasurer

Location: Central Vermont.

We encourage applications from Black, Indigenous, and other People of Color, as well other minoritized and underrepresented groups.

About the Organization

CVFiber is a Communications Union District (CUD) municipal organization made up of twenty-one (21) Central Vermont communities. We have a single goal: get fast, dependable, and affordable Internet to every Vermonter within our member towns. We are designing, installing fiber-optics, and managing subscriptions for broadband in central Vermont.

<https://cvFiber.net>

About the Position

CVFiber is seeking a Treasurer. The Treasurer is an officer of CVFiber, with a stipend of \$1,000 a month.

The responsibilities include developing the budget in coordination with the Finance Committee, working with accountants and bookkeepers to ensure proper process and methodology is in place to ensure smooth audits; and ensuring proper allocation of invoices to a variety of grants.

The Treasurer prepares a monthly report for the Finance and Executive Committees, and the Governing Board, as well as attends three to four evening meetings per month, and as otherwise requested.

The duties are fully described in Title 30, Chapter 82, Section 3069 (See below)

CVFiber is seeking someone with CFO, accounting experience, has worked in finance with a nonprofit, and is familiar with grants management and accounting.

The CVFiber Board is looking to appoint a Treasurer at its June 14th Board meeting.

See <https://cvfiber.net/careers/> for more information.

Interested parties should send their resume to the CVFiber Executive Director, Jennille Smith at jsmith@cvfiber.net.

§ 3069. Treasurer

The treasurer of the district shall be appointed by the board, and shall serve at its pleasure. The treasurer shall not be a member of the governing board. The treasurer shall have the exclusive charge and custody of the funds of the district and shall be the disbursing officer of the district. When

authorized by the board, the treasurer may sign, make, or endorse in the name of the district all checks and orders for the payment of money and pay out and disburse the same and receipt therefor. The treasurer shall keep a record of every obligation issued and contract entered into by the district and of every payment thereon. The treasurer shall keep correct books of account of all the business and transactions of the district and such other books and accounts as the board may require. The treasurer shall render a statement of the condition of the finances of the district at each regular meeting of the board and at such other times as shall be required of the treasurer. The treasurer shall prepare the annual financial statement and the budget of the district for distribution, upon approval of the board, to the legislative bodies of district members. The treasurer shall do and perform all of the duties appertaining to the office of treasurer of a body politic and corporate. Upon removal or the treasurer's termination from office by virtue of removal or resignation, the treasurer shall immediately pay over to the successor all of the funds belonging to the district and at the same time deliver to the successor all official books and papers. (Added 2015, No. 41, § 20, eff. June 1, 2015.)

Essential Qualifications

- CFO, accounting experience
- Has worked in finance with a nonprofit
- Familiar with grants management
- Bachelor's degree, advanced degree, or equivalent work experience

Hopefully after reading the job description, you have a solid idea of the spirit of this role. If you feel you are the right person for this job, we welcome you to apply, even if you do not meet every qualification.

Specifics

Start Date: Immediate

Location: Work remotely. Flexible/work from home. Zoom meetings with Governing Board, and committees.

Compensation: stipend \$1000 / month

Schedule: evening availability for meetings

To apply, send resume to jsmith@cvfiber.net

All applications will receive a response within 30 days.

CVFiber is committed to diversity in the workplace, an equal opportunity employer and does not discriminate on the basis of an individual's race, creed (religion), color, national origin, ancestry, age, sex (including gender expression), or sexual orientation. All employment is decided on the basis of qualifications, merit, and business need.