



CVFIBER COMMUNICATION SPECIAL MEETING MINUTES

Microsoft Teams

March 24, 2022

Present:

Committee Members: Chuck Burt (Moretown), John Walters (East Montpelier Volunteer), R.D. Eno (Cabot), John Morris (Marshfield), Linda Gravell (Waterbury)

Others: Phil Cecchini (Treasurer), Jennille Smith (Candidate for Executive Director position)

Meeting call to order 2:03PM

2:04 Additions or changes to the agenda

None

2:05 Public comment

Chuck introduced Jennille to the committee. Jennille spoke a little about her background and expressed her excitement for potentially joining.

2:10 Approve outstanding minutes

MOTION: Chuck, seconded R.D.: To approve the minutes from the December 22, 2021 and February 17, 2022 meetings. No discussion, passed unanimously.

2:12 Monthly community update

MOTION: R.D, seconded by Linda. To approve the latest version of the draft Monthly Update, with a change R.D. proposed to one word from the draft (changing an instance of “so” to “but”). No discussion, passed unanimously.

Ray inquired about the post process. Chuck gave overview. Linda asked if we already archive them somewhere, Chuck indicated not except on the website. Linda volunteered to take on archival. Linda also asked if we could ensure there is redundancy to Chuck's processes. Chuck indicated this is a great idea, but that he and Jennille (if she comes on board) need to connect to discuss some of these as well. They will discuss to determine where further is needed.

2:30 Secondary FPF posting for March

Chuck reminded the committee that we have a use-it-or-lose-it opportunity to do a second FPF post in March. Some ideas were thrown around, but committee settled on:

- Executive Director Announcement – This assumes Jennille is approved in Executive Committee and if so, would be composed and follow our meeting-less approval process. No action required today.
- Second one for first half of April. Topics could be ARPA, or other news out of Exec Committee and board. Again would target our meeting-less approval process. No action required today.

The topic of how we produce multiple updates every month also came up. Ray pointed out that it's high time we revisit our communications plan. Linda and John W. volunteered to get together and come up with a draft communications plan for the next year by the next Communications Committee meeting on April 21.

Linda also suggested that we should pace them out and have one update in the first half of a month and a website one in the second half of the month.

2:54 Front Porch Forum in Elmore

Chuck outlined the problem of Elmore and Morrisville having a combined FPF. The problem is that while Elmore is a member community, Morrisville is not.

MOTION: Chuck, seconded by Ray. To exclude the Morrisville/Elmore FPF community from our usual posts. No discussion. Passed unanimously.

3:04 Selectboard outreach letter

Chuck shared the ARPA selectboard outreach letter as drafted and shared by Jerry. Chuck reminded the committee that Jerry does not require Communications Committee consent to send these letters as the board explicitly gives the chair the right to do so already, however that giving him our blessing would be a good show of solidarity. Some discussion occurred about the process it would be disseminated and that we need to gather all selectboard member emails to send it out.

MOTION: Chuck, seconded by Linda. To approve Jerry's template for use in sending to every town's Select Board, with customizations for each as needed to account for where in the engagement process they may already be. No discussion. Passed unanimously.

3:12 Meeting Adjourned

Respectfully submitted,
Chuck Burt, Chair