



## CVFIBER COMMUNICATION REGULAR MEETING MINUTES

Microsoft Teams and Moretown Town Offices

September 23, 2021

### **Present:**

**Committee Members:** Chuck Burt (Moretown), David Healy (Calais), Ray Pelletier (Northfield), John Walters (East Montpelier Volunteer), R.D. Eno (Cabot), John Morris (Marshfield)

**Others:** None

**Called to order:** 5:34PM by Chuck Burt

### **Additions to the agenda:**

None

### **Public comment:**

None

### **Approval of 8/19 Minutes**

MOTION: Chuck, seconded R.D.: To approve the minutes of the 8/19/2021 meeting minutes.

- No discussion.
- Passed unanimously.

### **Pole inventory reminder**

MOTION: R.D., seconded Ray: To post a dedicated pole inventory reminder, as drafted by John W., to our newsletter email list as well as the town clerks of the 5 initial towns.

- R.D. inquired about whether he could or should also post to Front Porch Forum. Sentiment was favorable across the committee.
- Passed unanimously.

### **Posting WEC newsletter**

MOTION: Chuck, seconded Ray: To publish to the website the recent a PDF copy of the recent WEC newsletter that contained an article about broadband.

- No discussion.
- Passed unanimously.

### **Website “contact us” updates**

Chuck described two different mechanisms by which we could enable the public to directly contact each town’s delegation as well as the various committees.

MOTION: Chuck, seconded R.D.: To modify the website to enable the following features:

- Users can select town delegations from the Contact Us form to contact a specific town delegation.
  - Users can select committees from the Contact Us form to contact a specific committee.
  - Governing board and committee pages are updated with links to the Contact Us page that pre-select the applicable recipient for convenience.
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- No discussion.
  - Passed unanimously.

### **Community Update**

MOTION: R.D., seconded Chuck: To release the September community update as most recently drafted, with the fix of one typo, in accordance with our standard release process.

- Multiple committee members shared gratitude and kudos to John W. for great work on the draft.
- Passed unanimously.

### **Annual Report Update**

Ray shared details about the need to share the Annual Report in October and that Jerry is drafting it. This item will go to the full board for approval, so no action taken.

### **Meeting Adjourned at 6:09PM**

Respectfully submitted,  
Chuck Burt, Chair