



CV FIBER COMMUNICATION SPECIAL MEETING MINUTES

GoToMeeting and Moretown, VT Town Office Pavillion

June 24, 2021

Present:

Committee Members: Chuck Burt (Moretown), David Healy (Calais), Ray Pelletier (Northfield), John Walters (East Montpelier Volunteer), John Morris (Marshfield)

Others:

Called to order: 6:00PM by John Walters

Additions to the agenda:

None

Public comment:

None

Press Release Process

- Discussion of need to occasionally communicate in more rapid manner than monthly meetings allow. Press releases are most notable example, but some other examples may apply.
- Some discussion around the exact points and process, with some fine tuning of the requirements occurred.
- MOTION (Chuck, seconded David):

That CVFiber Communications Committee adopt an approval process for disseminating time-sensitive updates that should not wait for a subsequent meeting.

The process would have two possible paths:

- Time sensitive, but not Urgent: A member of the committee disseminates a draft to both the Communications Committee and the Executive Committee. Committee members of both committees have 72 hours to provide feedback on such draft, after which an updated draft is sent. Committee members then have 24 hours to provide comment on that. After the final 24 hour window, the material would be released.

- Urgent: Used only for the most urgent items, it allows for something to be created providing only a 24-hour comment window on the first draft and 3-hour comment window on the second draft.

In both cases, the material to be released must indicate which path it is following. Following the foregoing review periods the Chair (or the Vice Chair in the Chair's absence) is authorized to release the communications for which there has been no Objections by the Communications or Executive Committee that have not been resolved.

The Chair (or Vice Chair) will also provide the communications to the Communications and Executive Committees upon their release.

- No further discussion
- Motion passed unanimously

Meeting Adjourned at 6:40PM

Respectfully submitted,
Chuck Burt, Chair