



**CV FIBER
PLANNING AND DEVELOPMENT COMMITTEE
MEETING MINUTES**

GoToMeeting (virtual meeting only)
May 18, 2021

Planning & Development Committee Members Present:

David Healy (Calais), Michael Birnbaum (Plainfield), Ray Pelletier (Northfield), Jerry Diamantides (Treasurer), Siobhan Perricone (Orange), Kenneth Jones (Montpelier), Tom Fisher (East Montpelier), Jeremy Hansen (Berlin)

Planning & Development Committee Members Absent:

Greg Kelly (Barre City), Jeremy Matt (Plainfield)

Others Present:

Phil Cecchini (Barre Town), Henry Amistadi (Duxbury), Stephen Whittaker

Called to order: 5:30PM by David Healy & Chuck Burt via GoToMeeting

Additions to the Agenda:

- None

Public comment:

- None

Approval of 3/18/21 Communications Committee minutes:

- MOTION (Jeremy Matt second Chuck Burt) to approve the March 18, 2021 minutes as drafted. No discussion. Passed unanimously (Michael Birnbaum & Jeremy Hansen abstaining).

Elect Committee Chair & Vice Chair:

- Jeremy Hansen nominated David Healy for Chair. Passed by unanimous consent.
- Jeremy Hansen nominated Tom Fisher for Vice Chair. Passed by unanimous consent.

Legislative & Funding updates discussion:

- There was discussion of action in the legislature. No clear funding schedule was apparent.
- There was discussion of FY2021 projects.

Town ARPA Funding Strategy Discussion:

- There are two phases: first letters of intent, then an MOU.
- There followed discussion about the best way forward and the best way to approach the towns.
- The task of drafting the letter was delegated to the Executive & Finance Committees

Planning Strategy, Pole Inventory & WEC area, Pole Inventory Bids Update:

- RP gave a combined summary of the status of the pole inventory process.

High Level Design & Detailed Engineering RFP:

- There was discussion of the high-level design and the detailed engineering RFPs, and Jerry Diamantides and Henry Amistadi were added to the high-level design team.

Draft Operator/Manager RFP:

- David Healy shared a DRAFT Statement of Work, which was based on the DVFiber SOW. Ken Jones, Jeremy Hansen, Jerry Diamantides, David Healy, Tom Fisher, and Henry Amistadi volunteered for this working group.

Roundtable:

- There was brief discussion about when to release sensitive information publicly.
- There was brief discussion about when and where CCI is building.

Meeting Adjourned at 6:40PM

Respectfully submitted,
Jeremy Matt, Clerk