



**CV FIBER  
PLANNING AND DEVELOPMENT COMMITTEE  
MEETING MINUTES**

GoToMeeting (virtual meeting only)  
May 18, 2021

**Planning & Development Committee Members Present:**

David Healy (Calais), Michael Birnbaum (Plainfield), Ray Pelletier (Northfield), Jerry Diamantides (Treasurer), Siobhan Perricone (Orange), Kenneth Jones (Montpelier), Tom Fisher (East Montpelier), Jeremy Hansen (Berlin)

**Planning & Development Committee Members Absent:**

Greg Kelly (Barre City), Jeremy Matt (Plainfield)

**Others Present:**

Phil Cecchini (Barre Town), Henry Amistadi (Duxbury), Stephen Whittaker

**Called to order:** 5:30PM by David Healy & Chuck Burt via GoToMeeting

**Additions to the Agenda:**

- None

**Public comment:**

- None

**Approval of 3/18/21 Communications Committee minutes:**

- MOTION (Jeremy Matt second Chuck Burt) to approve the March 18, 2021 minutes as drafted. No discussion. Passed unanimously (Michael Birnbaum & Jeremy Hansen abstaining).

**Elect Committee Chair & Vice Chair:**

- Jeremy Hansen nominated David Healy for Chair. Passed by unanimous consent.
- Jeremy Hansen nominated Tom Fisher for Vice Chair. Passed by unanimous consent.

**Legislative & Funding updates discussion:**

- There was discussion of action in the legislature. No clear funding schedule was apparent.
- There was discussion of FY2021 projects.

**Town ARPA Funding Strategy Discussion:**

- There are two phases: first letters of intent, then an MOU.
- There followed discussion about the best way forward and the best way to approach the towns.
- The task of drafting the letter was delegated to the Executive & Finance Committees

**Planning Strategy, Pole Inventory & WEC area, Pole Inventory Bids Update:**

- RP gave a combined summary of the status of the pole inventory process.

**High Level Design & Detailed Engineering RFP:**

- There was discussion of the high-level design and the detailed engineering RFPs, and Jerry Diamantides and Henry Amistadi were added to the high-level design team.

**Draft Operator/Manager RFP:**

- David Healy shared a DRAFT Statement of Work, which was based on the DVFiber SOW. Ken Jones, Jeremy Hansen, Jerry Diamantides, David Healy, Tom Fisher, and Henry Amistadi volunteered for this working group.

**Roundtable:**

- There was brief discussion about when to release sensitive information publicly.
- There was brief discussion about when and where CCI is building.

**Meeting Adjourned at 6:40PM**

Respectfully submitted,  
Jeremy Matt, Clerk