



Bylaw and Policy Committee Meeting Minutes

Capitol Grounds Café
27 State Street, Montpelier, Vermont
1:00pm, May 24, 2018

Present: Committee Members Phil Hyjek (Middlesex), Allen Gilbert (Worcester), and Jim Barlow (Marshfield). Governing Board member Rama Schneider (Williamstown); Governing Board alternate Stephen Whitaker (Montpelier)

At 1:00 pm the meeting was called to Order by the Chair.

Changes or Additions to the Agenda: None.

Public Comment: None.

Discussion of Draft Governing Board Rules of Procedure and Conflict of Interest Policy:

1. Conflict of Interest Policy. The Committee considered a first draft of the proposed Policy on Conflicts of Interest. There was discussion of the draft, particularly of Section E – Enforcement. The Committee agreed to submit the draft Policy on Conflicts of Interest to the full Governing Board for its consideration at the next regular meeting.
2. Rules of Procedure. The Committee considered a first draft of the proposed Governing Board Rules of Procedure. There was discussion of the proposed rules and agreement by the Committee to amend the following sections, as noted:

A. Add to third paragraph: *“The Chair, however, without such specific authorization, may speak for the board on matters of policy as well as on actions taken by the board.”*

E.4 Add as a third sentence at end: *“If a member has already spoken on a topic, he or she may not be recognized again until others have first been given the opportunity to comment, or until others have been given the opportunity to comment as many times as any other speaker has commented.”*

E.5 Add to end of first sentence: *“; the request must be sustained by at least one other member.”*

G.1. Delete.

L.1. Amend last sentence to read: *“Members of the Governing Board and members of the public shall not make personally offensive, non-germane, or threatening remarks.”*

The Committee agreed to present the proposed Rules of Procedure, as amended, to the full Board for its consideration at the next regular meeting.

The meeting adjourned at approximately 2:30 pm.

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