



Minutes
Business Development Committee Meeting
December 17, 2019

Attendees: David Healy, Jeremy Hansen, Greg Kelley, Siobhan Perricone, Chuck Burt, Jerry Diamantides, Ken Jones, Andrew Gilbert, and Michael Birnbaum. Jeremy Matt

1. Public Comment-None
2. Other Items for Agenda- None
3. Adopt Minutes from December 2, 2019 Meeting
 - a. Motion by Ken, Seconded by Jeremy
4. ***Went into Executive Session*** to discuss contract with potential vendors at 5:20 motion by Jeremy, seconded by Siobhan, passed unanimously to Discuss, Review Composite Rankings of Proposals Submitted in Response to RFP; and Recommend Firm(s) for Action by Entire Board ***Out of Executive Session*** 6:15 motion made by Jeremy, Seconded by Siobhan. Passed unanimously.
5. Motion by Jeremy, seconded by Siobhan with unanimous agreement on selecting top two proposals to present to full board—1. Tilson and 2. Interisle with following subcommittee task assignments:
 - i. Committee of Jeremy, Chuck, Greg & Andrew will call references on Friday and Monday
 - ii. Committee of Ken, David, and Jeremy will call top 2 with questions compiled by Ken.
6. Other Business -Motion to schedule BD Meeting Tuesday, December 17th at 5:00 to review newly gathered information for presentation and final decision by full board.
7. Adjourned at 6:28 Motion by Jeremy, Seconded by Siobhan

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