



Bylaw and Policy Committee Meeting Minutes

Tele-meeting via Zoom
5 p.m. Oct. 7, 2020

Present: Committee Members Phil Hyjek, chair (Middlesex), Allen Gilbert (Worcester), Ray Pelletier (Northfield), and Siobhan Perricone (Orange).

The meeting was called to order at 5 p.m. by the chair, Hyjek.

Discussion of Conflict of Interest Policy

Hyjek re-capped comments he made when he sent out materials for the meeting. He said that after reviewing the documents prepared by Gilbert and Pelletier that he felt we were moving fairly far away from our charge to address the conflict-of-interest issue as it relates to contractors and sub-contractors. We may need to extensively revise the Conflict of Interest Policy at some point, he said, but that was not our current charge.

He said that he had asked Gilbert to provide a new draft of the language he had proposed as it would appear in the current Conflict of Interest Policy. That draft was sent out with the meeting materials. Gilbert explained his new draft. The current language of the Conflict of Interest Policy would not change. A new section, “F. Contractors,” would be added to the existing Conflict of Interest Policy, after the existing “Section E., Enforcement.”

F. CONTRACTORS

1. Vendors with whom CVFiber is considering contracting for goods or services shall be asked to disclose any conflicts of interest they may have before any contracts or agreements are made.

2. Likewise, contractors providing services for CVFiber shall ask any subcontractors they may be considering hiring if they have any interests that might conflict with CVFiber's interests.

3. If conflicts are identified, approval of the CVFiber Executive Committee shall be obtained before any contracts or agreements are made.

Gilbert said that the addition of the new section, "F. Contractors," is the only change to the Conflict of Interest Policy he was proposing. However, if the board approves the addition, from that time forward language should be included in all CVFiber contracts that states the following:

Contractors providing services for CVFiber shall ask any subcontractors they may be considering hiring if they have any interests that might conflict with CVFiber's interests. If conflicts are identified, approval of the CVFiber Executive Committee shall be obtained before any contracts or agreements are made.

Pelletier noted that he had re-submitted for consideration the draft of changes he had presented at the September committee meeting.

Hyjek said that he wished to resolve this issue so a proposal could be sent to the board for consideration at its next meeting. He moved adoption of Gilbert's proposed draft, which Perricone seconded. The motion passed unanimously.

Other Business

No other business.

There being no other business, Hyjek adjourned the meeting at approximately 5:40 p.m.

-- Allen Gilbert

Approved 4-22-21

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