



Bylaw and Policy Committee Meeting Minutes

East Montpelier Room
Kellogg Hubbard Library
Montpelier, Vermont
2 p.m. June 4, 2019

Present: Committee Members Phil Hyjek (Middlesex), Allen Gilbert (Worcester), Andrew Gilbert (Cabot), and Siobhan Perricone (Orange).

The meeting came to order at 2 p.m. Hyjek noted the committee's previous chair, Jim Barlow, had left the board. Hyjek offered to serve as chair. There being no objection, Hyjek assumed the chairmanship.

Changes or Additions to the Agenda: None.

Public Comment: None.

Discussion of Policy on Grants

The board had asked the committee to draft a policy on grants. Little direction was given as to what the policy should cover. The committee discussed general guidelines for grant applications and drafted these limitations:

- i. Grants for \$10,000 or greater and/or with substantive reporting or compliance requirements require the approval of the full board prior to submission.
- ii. Grants between \$1,000 and \$10,000 require executive committee approval prior to submission.

iii. Grants under \$1,000 are largely considered donations and members do not require prior approval to apply.

Perricone mentioned that she was working on “community support standards” and would present those to the committee for review and suggestions when they are completed.

Approval of Minutes of Nov. 26, 2018 Meeting

The minutes of the Nov. 26, 2018 meeting were approved without amendment.

The meeting adjourned at approximately 3 p.m.

-- Approved 4-22-21