Central Vermont
INTERNET

August 14, 2018 Governing Board Meeting Minutes

Berlin Elementary School Library
372 Paine Turnpike N, Berlin, VT

6:00pm

Present: Governing Board Delegates: Elliott Bent (Barre City – in place of Chris Riddell), Jeremy Hansen (Chair, Berlin), Andrew Gilbert (Cabot), Scott Bassage (Calais – in place of David Healy), Bob Klein (East Montpelier), Jim Barlow (Marshfield), Dan Jones (Montpelier), Siobhan Perricone (Orange), Michael Birnbaum (Plainfield – arrived at 6:28 PM), Rama Schneider (Williamstown), Allen Gilbert (Worcester); **Alternates:** Becca Schrader (Clerk, East Montpelier alternate), Stephen Whitaker (Montpelier); **Other Attendees:** None

Absent: Bob Burley (Elmore), Phil Hyjek (Vice Chair, Middlesex), John Quinn (Northfield), Jon Guiffre (Roxbury), Barre Town delegate (not yet appointed

Agenda:

Meeting call to order:
Hansen called the meeting to order at 5:59 PM and quorum was determined.

Additions or changes to the agenda:
Since this is first meeting for Bassage, and we did not do introductions for Perricone at the last meeting due to late start, introductions around the table will be added after public comment.

Public comment:
Stephen Whitaker made a comment as a member of the public, not in his role as alternate to the Governing Board, that he had concerns about transparency and public meetings law due to CVI's municipality status as he had made two appeals

to the "head of the agency" that have gone unanswered.

Introductions:
The group went around the table and everyone introduced themselves.

Connecting CVI and public safety efforts, Stephen Witaker:
Whitaker presented the minutes of the Central Vermont Public Safety Authority (CVPSA) from July 19 and gave an overview of his belief that a cooperative effort between CVI and CVPSA would be useful and constructive. Discussion was around what sort of interaction would be desirable and useful.

Certificate of Organization, Becca Schrader:
We still don't have the copy of the certified town meeting minutes from Roxbury, and then we'll be able to complete our application for the Certificate of Organization.

Writing a CVI status report to member towns for CVI:
Klein noted that the East Montpelier Selectboard has requested an update. It was noted that the minutes of each meeting are distributed to all member towns. It was suggested that the board make a report that each delegate can share at Town Meeting in March. There was also a discussion that an annual report could be prepared.

ACTION: Hansen moved that he take responsibility to prepare a draft of an annual report for the governing board's review at the December meeting. Second by Gilbert (Cabot). Barlow noted that statute requires that an annual report be distributed to all member governing bodies by October 21 of each year. Hansen moved to amend his motion to change "December" to "October." Second by Schneider. The motion to amend passed unanimously. The amended motion passed unanimously.

Business Development Committee (BDC) report back, Jerry Diamantides:
Jerry is out of town, Hansen is reporting on his behalf. Meeting was recorded by ORCA, and thorough minutes were distributed. The BDC reported back the following recommendations/questions:
- A Finance Committee should be formed, a Treasurer named, and a bank account established as soon as possible.
- CVI should complete any tasks required to be able to solicit donations no later than December 1.
- Are there individuals or philanthropic entities that we should be contacting?
- The next meeting of the BDC will focus on mission statement, branding, and

marketing.

During discussion of Finance Committee and Treasurer, it was noted that the Treasurer cannot be a member of the Governing Board. Gilbert (Worcester) asked whether it would be possible for Schrader to serve as both Clerk and Treasurer. Schrader agreed that she would be willing to do so. Schrader and Klein will work with the East Montpelier Selectboard to rescind Schrader's appointment as second alternate to the governing board. Governing board will plan to elect a Treasurer at next monthly meeting.

ACTION: Motion by Bent, second by Perricone to form a Finance Committee. Hansen amended the motion to appoint Schneider, Klein, Gilbert (Worcester), Schrader, and Perricone to the committee, name Schneider as Chair, and task the committee with oversight over funding, bank account research, and preparation for audits and compliance. Second by Gilbert (Cabot). The motion to amend passed unanimously. The amended motion passed unanimously.

Vision/Mission discussion:
Brainstorming and discussion resulted in the following drafts:

Mission: We will provide Central Vermont universal access to affordable, reliable, secure, public communications infrastructure that adapts to future community needs.

Vision: Central Vermont will become more resilient as residents and institutions have access to economic, cultural, and educational opportunities through high-speed internet services.

Review of back burner items & assignment of committee tasks:
Hansen made a motion to remove Schneider from the Policy and Bylaws Committee. Second by Bent. Motion passed unanimously.

Approval of July 10th meeting minutes:
Hansen made a motion to approve July 10 meeting minutes, second by Jones. Motion passed unanimously with one abstention.

Roundtable:
Several people expressed appreciation and anticipation for the board's engagement and process.

Adjourn:
Motion by Jones, second by Schneider to adjourn. Motion passed unanimously and meeting was adjourned at 8:53 PM.

Next meeting: September 11th @ 6pm, BE

Back burner
- Barre Town appointment to Board pending; Washington Town considering application
- Net neutrality
- Relationship to Vermont Telecommunications Plan
- Outreach to other towns? Specifically Washington, Waterbury, Woodbury
- Report back from Ben Doyle, USDA Rural Development
- Calais pilot discussion
- Public safety committee