



CV FIBER COMMUNICATION MEETING MINUTES

GoToMeeting (virtual meeting only)

February 16, 2021

Present:

Committee Members: Allen Gilbert (Worcester), Chuck Burt (Moretown), David Healy (Calais), Ray Pelletier (Northfield), R. D. Eno (Cabot), Jeremy Matt (Plainfield)

Others: Thomas Ledwidge

Called to order: 5:31PM by Chuck Burt via GoToWebinar

Additions to the agenda:

- David Healy asked if we could get a COS update.
- Chuck Burt said that he sent around another set of minutes from March of last year and would like to amend the consent agenda item to include the minutes from that date (March 31, 2020)

Public comment:

- Comments from Thomas Ledwidge regarding the quality of internet service at his house.

Consent Agenda:

- MOTION (Chuck Burt second Jeremy Matt) Motion to approve the past minutes with the dates of March 31, 2020, December 1, 2020, December 7, 2020, December 29, 2020, and February 4, 2021.
 - Allen Gilbert noted that the page numbers are sometimes wrong (IE only three pages but says "3 of 4" pages)
 - Ray Pelletier asked if Chuck Burt has reviewed the minutes for the presence of sensitive content.
 - Allen Gilbert said that he was not present at some of the meetings and would need to abstain from approving those minutes.
 - Chuck Burt withdrew the motion.
- MOTION (Chuck Burt second David Healy) Approval of the March 31, 2020. Passed unanimously (R.D. Eno, Allen Gilbert abstaining). No discussion.
- MOTION (Chuck Burt second Allen Gilbert) Approval of the December 1, 2020. Passed unanimously (Jeremy Matt, R.D. Eno abstaining). No discussion.
- MOTION (Chuck Burt second Allen Gilbert) Approval of the December 7, 2020. Passed unanimously (Jeremy Matt, R.D. Eno abstaining). No discussion.
- MOTION (Chuck Burt second Allen Gilbert) Approval of the December 29, 2020. Passed unanimously (R.D. Eno abstain). No discussion.

- MOTION (Chuck Burt second Allen Gilbert) Approval of the Feb 4, 2021. Passed unanimously (R.D. Eno abstaining). No discussion.

Community update:

- Chuck Burt noted that he sent around DRAFT versions of the community updates (both a short and a long form). There followed some discussion of the specifics of wording the updates.
- MOTION (Chuck Burt second Jeremy Matt) to the long form community update (as revised during the meeting) to the website and email the to our distribution list and to send the short form community update to the board for distribution to their communities with the addition of a link to the long form location on the website (as amended). Pass unanimously (R.D. Eno abstaining). Discussion:
 - Ray Pelletier asked if the Communications Committee has the authority to publish this information without additional Board approval. Chuck Burt noted that this authority is included in the Communications Committee Charter that was approved by the Board.
 - Chuck Burt proposed a friendly amendment to remove a sentence about survey results (amendment accepted).

Tabled motion of website update process:

- Chuck Burt noted that he had tabled a motion during the last meeting to create a group to triage and respond to website requests and to communicate with Codewryter. Chuck Burt said that he is reached out to Tim Sullivan, and that Tim on board with being on the contact group.
- MOTION (Chuck Burt second Jeremy Matt) to have Chuck Burt and Tim Sullivan be the primary contact for Codewryter and website updates except in instances where the website is updated directly by board members or CVFiber officials (such as adding minutes to the website). Passed unanimous (Allen Gilbert not present) Discussion:
 - David Healy asked how changes will happen. Chuck Burt said that he will set up an email forwarder that people can email suggestions to. These emails will be forwarded to Chuck Burt and Tim Sullivan. Chuck Burt and Tim Sullivan will then put non-controversial requests onto the Trello board list of tasks for Codewryter to work on. For requests that may be controversial, Chuck Burt said that the contact group would come back to the committee for discussion.
 - Ray Pelletier asked if CVRPC folks or other hires might be able to edit the website. Chuck Burt said that yes, he thinks that they should be allowed to edit the website if it is necessary for any of the work we hire them to do.
 - Ray Pelletier suggested that people giving suggestions should include some assessment of the priority when submitting requests.
 - R.D. Eno asked if someone from the RPC would be working with Chuck Burt and Tim Sullivan. Chuck Burt said yes, potentially.

COS update:

- Chuck Burt said that he has been talking to COS systems about setting up zones. He said that after setting up an address import, they came back and said that the address zone format would not work. Instead, we would need to draw out zones on a map.

Meeting Adjourned at 6:06PM

Respectfully submitted,
Jeremy Matt, Clerk

DRAFT